

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**  
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING AGENDA**

6:00 p.m. Regular Business

**April 17, 2024**

Covington Park – MPR  
11165 Vale Drive  
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 831 195 1032 Passcode: 63948

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

**B. ROLL CALL**

1. Christina Gorke, President
2. Lynn Watts, Vice President
3. Johnny Tolbert, Director
4. Lance Fisher, Director
5. Steve Hayden, Director

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

**E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of April 17, 2024.

**-ACTION ITEM-**

**RECOMMENDATION:** Accept and approve the April 17, 2024, agenda.

**F. AGENCY REPORTS**

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. General Manager – Brittany Chavez
3. Fire Chief Report – James Brakebill
4. Cash / Check Disbursements & Credit Card Purchases for March \$186,094.47 – Director Tolbert

**G. CONSENT CALENDAR**

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of March 20, 2024.  
**-ACTION ITEM-**  
**RECOMMENDATION:** *Approve*
2. Minutes of the Special Board Meeting of March 6, 2024.  
**-ACTION ITEM-**  
**RECOMMENDATION:** *Approve*
3. Minutes of the Special Board Meeting of March 27, 2024.  
**-ACTION ITEM-**  
**RECOMMENDATION:** *Approve*
4. Minutes of the Special Board Meeting of April 5, 2024.  
**-ACTION ITEM-**  
**RECOMMENDATION:** *Approve*

**H. NEW BUSINESS**

1. 2024 – 2025 PRELIMINARY BUDGET OPTIONS  
**DISCUSSION:** It is recommended that the Board of Directors discuss and review the budget options provided by staff.
2. MVCSD FACILITY RENTAL AGREEMENT  
**-ACTION ITEM-**  
**RECOMMENDATION:** After recent events of the MVCSD office being closed for an extended period. It was discovered that holding deposits for facility rentals became difficult. An idea arose to hold credit card information rather than check deposits. It is recommended that the Board of Directors discuss, review, and accept updating the Facility Rental Agreement to allow staff to secure deposits with credit card information.
3. PAYROLL DEDUCTION PLAN  
**-ACTION ITEM-**  
**RECOMMENDATION:** It is recommended that the Board of Directors discuss, review, and approve the payroll deduction plan for District staff.
4. BOARD OF DIRECTORS MEET AND GREETINGS  
**-ACTION ITEM-**  
**RECOMMENDATION:** It is recommended that the Board of Directors discuss, review, and approve continuing or discontinuing the Board of Director Meet and Greetings.

5. UNAUTHORIZED INVOICES OBTAINED AFTER SPENDING FREEZE

**-ACTION ITEM-**

**RECOMMENDATION:** Two invoices came in on April 5, 2024, that were not authorized. One being Poillon Electric for \$732.26, the second being HCI Environmental & Engineering Service for \$232.88. It is recommended that the Board of Directors discuss, review, and approve these invoices for payment.

6. NFPA MEMBERSHIP REIMBURSEMENT

**-ACTION ITEM-**

**RECOMMENDATION:** In October of 2023 a charge of \$1727.50 was made to NFPA, it was notated on page 11 of the December 2023 balance sheet that this would be reimbursed to the District. To close out the year end books this issue needs to be resolved. It is recommended that the Board of Directors discuss, review, and approve how to handle this situation.

**I. CONTINUED BUSINESS**

1. GIVEBUTTER.COM

**-ACTION ITEM-**

**RECOMMENDATION:** Director Watts brought the idea of Givebutter.com to the Board of Directors during the Regular Meeting of March 20, 2024. Due to more information being requested, this item is being brought back with more information available. It is recommended that the Board of Directors discuss, review, and approve moving forward givebutter.com.

**J. INDIVIDUAL DIRECTOR REPORTS**

1. President Gorke
2. Vice President Watts
3. Director Tolbert
4. Director Fisher
5. Director Hayden

**K. ANNOUNCEMENTS**

1. Next Regular Board Meeting May 15, 2024

**L. ADJOURNMENT**

Moved:      Second:      Vote:

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.



Brittany Chavez (Apr 12, 2024 08:40 PDT)

Brittany Chavez, General Manager



Christina Gorke (Apr 12, 2024 08:40 PDT)

Christina Gorke, President

Dated this 12<sup>th</sup> day of April 2024.









# mv-agenda.regmtg-041724

Final Audit Report

2024-04-12

Created:	2024-04-12
By:	Brittany Chavez (b.chavez@morongovalleyfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAALuad4mtZlyndkMyoplsghl6f0GUufsX

## "mv-agenda.regmtg-041724" History

-  Document created by Brittany Chavez (b.chavez@morongovalleyfire.org)  
2024-04-12 - 3:21:41 PM GMT- IP address: 98.150.88.212
-  Document emailed to Christina Gorke (c.gorke@mvcsdboard.org) for signature  
2024-04-12 - 3:21:46 PM GMT
-  Document emailed to Brittany Chavez (b.chavez@morongovalleyfire.org) for signature  
2024-04-12 - 3:21:46 PM GMT
-  Email viewed by Christina Gorke (c.gorke@mvcsdboard.org)  
2024-04-12 - 3:38:46 PM GMT- IP address: 68.224.159.21
-  Document e-signed by Christina Gorke (c.gorke@mvcsdboard.org)  
Signature Date: 2024-04-12 - 3:40:07 PM GMT - Time Source: server- IP address: 68.224.159.21
-  Email viewed by Brittany Chavez (b.chavez@morongovalleyfire.org)  
2024-04-12 - 3:40:23 PM GMT- IP address: 98.150.88.212
-  Document e-signed by Brittany Chavez (b.chavez@morongovalleyfire.org)  
Signature Date: 2024-04-12 - 3:40:30 PM GMT - Time Source: server- IP address: 98.150.88.212
-  Agreement completed.  
2024-04-12 - 3:40:30 PM GMT