**DATE:** March 11, 2021

**FROM:** Director of Operations

**TO:** Deputy Fire Chief

**SUBJ:** Deputy Fire Chief Contract Re: Duty Officer Coverage

1. Duty Officer coverage for the Morongo Valley Community Services District (the District) Fire Department shall be determined and assigned by the Director of Operations for the District.
2. There will be various times throughout the calendar year where the Deputy Fire Chief may be required to fulfil the Duty Officer coverage for the District.
3. Compensation for Duty Officer coverage provided by the Deputy Fire Chief shall be at the rate of $100.00 per day (24 hours) during each weekday (Monday through Friday) and at a rate of $150.00 per day (24 hours) for Saturday and Sunday.
4. Compensation for Duty Officer coverage for all legal holidays and District declared holidays shall be at the rate of $150.00 per day (24 hours) regardless of what day of the week the holiday(s) are listed on the calendar.