

Morongo Valley Community Services District

11207 Ocotillo Street

Morongo Valley, CA 92256

b.chavez@morongovalleyfire.org

(760) 363-6454

December 18, 2024

Representative's Name

Representative's Title

Representative's Organization

Address

Dear Representative's Name,

On behalf of the Morongo Valley Community Services District, I am writing to formally request your presence at our monthly board meetings. Your insights and updates are invaluable to our ongoing efforts and strategic planning of the District.

We believe that your participation will greatly enhance our discussions and decision making processes. Your expertise and perspective are crucial as we work towards achieving our goals and addressing the needs of our community.

Our board meetings are held on the third Wednesday of each month at 6:00 PM in the Multi-Purpose Room at Covington Park - 11165 Vale Drive Morongo Valley, CA 92256. We kindly ask that you prepare a brief report to share with the board members and community.

We look forward to your positive response and to the valuable contributions you will bring to our meetings. Please confirm your availability at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

Brittany Chavez

General Manager

Morongo Valley Community Services District