

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**
11207 Ocotillo Street
Morongo Valley, CA 92256

REGULAR BOARD MEETING MINUTES

Conference via "Zoom"

Call: 1 (669) 900-6833 **Meeting ID:** 83168481701 **Password:** 747708

Public input/questions will be conducted through Microsoft Forms which can be found on our website under the "Board Meetings" tab. The Morongo Valley CSD is in alignment with the Order of the Health Officer of the County of San Bernardino for the Control of COVID-19 dated April 23, 2020 and still in effect.

More information on how to join a Zoom Meeting or access Public Comments is on our website.

<https://morongocsd.specialdistrict.org/>

6:00 p.m. Regular Business

April 21, 2021

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

Government Code Section 54954.2 (a)(3) [Brown Act] – States that, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda".

A. CALL TO ORDER

The Regular Board Meeting of April 21, 2021 was called to order at 6:04 PM.

B. ROLL CALL

1. Gayl Swarat, President X
2. Kristina Brook, VicePresident X
3. Laurie Klimowicz, Director X
4. Johnny Tolbert, Director X
5. Christina Gorke, Director **Not in Attendance**

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Director Klimowicz.

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out the form on our website, or raise your hand. There will also be a one (1) minute Public Comment period before each agenda item.

There were no public comments at this time.

E. APPROVAL OF THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of April 21, 2021

President Swarat stated that she would like to remove Item H.4 and Director of Operations Yearsley would like to talk about possible upcoming vacation days.

MOTION: Director Klimowicz motioned to approve the amended Agenda for the Regular Board Meeting of April 21, 2021.

SECOND: Director Tolbert Seconds.

RESULT: Motion passed with a 4-0 vote.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative
The Sheriff was not in attendance.

2. Director of Operation's Report – Gerald Yearsley

Director of Operations went over the Fire Departments training and run reports for the month of March. He also discussed vacation days that he would like to take. It was discussed he would take June 1, 2, 3, 21, and 22 off.

MOTION: Director Tolbert motioned to approve the Director of Operations report and accept the Director of Operations upcoming vacation days.

SECOND: Director Klimowicz Seconds.

RESULT: Motion passes with a 4-0 vote.

3. Risk Management and Public Relations Ad Hoc Committee Report – Directors Klimowicz and Brook
There was nothing to report at the time.

4. Fire Apparatus Driving Parameters Ad Hoc Committee – Director Brook and Tolbert
Director of Operations Yearsley updated the Board of Directors on the recent pump testing.

5. Morongo Valley Community Services District and Fire Department Funding Ad Hoc Committee – President Swarat and Director Gorke
It was discussed that the preliminary budget would be discussed on May 19, 2021 and the Board of Directors would adopt a budget at the June 16, 2021 Regular Board Meeting.

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of March 17, 2021

It was discussed that the votes were incorrectly recorded, they should be reported as aye, nay, abstain and absent.

MOTION: Director Brook motioned to approve the Amended Minutes of the Regular Board Meeting of March 17, 2021.

SECOND: Director Tolbert Seconds.

RESULT: Motion passed with a 4-0 vote.

2. Cash/Checks Disbursements & Credit Card Purchases for March - \$201,883.19
The Board of Directors discussed the Cash/Checks Disbursements & Credit Card Purchases. There was no motion made during this discussion.

H. NEW BUSINESS

1. 2019 – 2020 FISCAL YEAR SMITH MARION AND CO AUDIT PRESENTATION

The Smith and Marion Company gave the Board of Directors a presentation of the 2019 – 2020 fiscal year audit. During this presentation it was recommended that the Morongo Valley Community Services District update personnel files as they found them to be incomplete. It was also stated that the Morongo Valley Community Services District spent more money than it brought in during the 2019 – 2020 fiscal year.

2. 2019 – 2020 FISCAL YEAR SMITH MARION AND CO AUDIT FINAL

After the 2019 – 2020 fiscal year presentation with the Smith Marion and Co the Board of Directors approved the 2019 – 2020 fiscal year Smith Marion and CO audit.

MOTION: Director Tolbert motioned to accept the 2019 – 2020 fiscal year audit as presented.

SECOND: Director Brook seconds.

ROLE CALL: President Swarat **AYE**, Vice President Brook **AYE**, Director Klimowicz **AYE**, Director Tolbert **AYE**.

RESULT: Motion passed with a 4-0 vote.

3. DISCUSSION REGARDING WHEN TO HOLD A TOWN HALL MEETING

The Board of Directors discussed holding and speaking during a town hall meeting regarding donations for the Fire Department. They discussed a date of May 11, 2021 at 6:00 PM. It was then discussed to hold the Town Hall meeting 1 hour prior to the Regularly scheduled Board Meeting in hopes more of the community would be involved.

4. CHUCK OSBORNE 2020

The Board of Directors discussed and approved waiving the Chuck Osborne award for 2020 due to COVID – 19 shutting the park down.

MOTION: Director Tolbert motioned to waive the 2020 Chuck Osborne award.

SECOND: Director Brook seconds.

RESULT: Motion passed with a 4-0 vote.

5. SOFTBALL UPDATE – Buddy Stogner

Buddy Stogner reported that the Easter egg hunt went well the kids had a lot of fun, the Fire Department even came down and sprayed the with water. He stated that they had a good amount of sign ups for the upcoming softball season, and they were excited to start.

END OF ADMINISTRATIVE ITEMS

H. INDIVIDUAL DIRECTOR REPORTS

1. President Swarat – She agrees with Director Tolbert, she really appreciates Kendra for presenting the Smith Marion and CO audit. She stated that she received her second round of the COVID Vaccine and was feeling great.
2. Vice President Brook – She would like to thank everyone and is excited that the kids are going to be able to play softball again this year. She knows they all are excited.
3. Director Klimowicz – She would like to thank the Fire Department.

4. Director Tolbert – He would like to thank the men and women of the Fire Department and Brittany for everything they do. He appreciated Kendra for being here tonight.
5. Director Gorke – Was not in attendance.

MORONGO VALLEY COMMUNITY SERVICES DISTRICT

I. ANNOUNCEMENTS

6. Next Regular Board Meeting: May 19, 2021

J. ADJOURNMENT

The Regular Board Meeting of April 21, 2021 was adjourned at 7:49 PM.

Move: Director Tolbert

Second: Director Klimowicz

Vote: 4/0