

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING MINUTES

6:00 p.m. Regular Business

July 19, 2023

Covington Park – MPR
11165 Vale Drive
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 506 966 7982 Passcode: 629875

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

The Regular Board Meeting of July 19, 2023, was called to order at 6:03 PM.

B. ROLL CALL

1. Jonny Tolbert, Director – Present
2. Christina Gorke, Director – Present
3. Lynn Watts, Director – Present
4. Lance Fisher, Director – Present

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

Gayl Swarat

Toni Steppers

Janet Osborne

E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of July 19, 2023.

A closed session was added to the end of the agenda.

MOTION: Director Gorke motioned to approve the Regular Board Meeting of July 19, 2023, agenda with the amendments.

SECOND: Director Watts seconds

RESULT: Motion passes with a 4/0 vote

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative

Not present.

2. General Manager/Fire Chief Report – James Brakebill

Chief Brakebill gave an update on the Covington Park and snack shack roofs, fire prevention, station remodel, and the completed mold mitigation process.

MOTION: Director Gorke motioned to accept and file report the General Manager / Fire Chief Report.

SECOND: Director Fisher seconds

RESULT: Motion passes with a 4/0 vote

3. Cash / Check Disbursements & Credit Card Purchases for March, April, May & June – Director Tolbert

Director Tolbert gave four months of financial reports; March 2023 through May 2023, as well as an end of year memo report from the CSD's bookkeeper Bonnie Miller.

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of March 15, 2023.

2. Minutes of the Special Board Meeting of July 14, 2023.

MOTION: Director Gorke motioned to approve the full consent calendar.

SECOND: Director Watts seconds

RESULT: Motion passes with a 4/0 vote

H. NEW BUSINESS

1. APPOINTMENT OF BOARD OFFICERS

The Board of Directors discussed appointing new Board Officers.

MOTION: Director Watts motioned for Director Gorke to be the MVCSD Board President.

SECOND: Director Fisher seconds
RESULT: Motion passes with a 4/0 vote

MOTION: Director Gorke motioned for Director Watts to be the MVCSD Vice President.

SECOND: Director Tolbert seconds
RESULT: Motion passes with a 4/0 vote

MOTION: Director Gorke motioned for Director Tolbert to remain the Finance Director and Director Fisher to become the Fire Commissioner.

SECOND: Director Watts seconds
RESULT: Motion passes with a 4/0 vote

2. SELECTION OF NEW DISTRICT LEGAL COUNSEL

Chief Brakebill introduced former MVCSD Attorney Steve Kennedy to the public. Mr. Kennedy gave a speech to the Board of Directors and public introducing himself while also giving everyone his experience with MVCSD and the current staff.

MOTION: Director Tolbert motioned to reaffirm the Brunswick, McElhaney and Kennedy agreement.

SECOND: Director Gorke seconds
RESULT: Motion passes with a 4/0 vote

3. RESOLUTION 23-02 FIRE SUPPRESSION ASSESSMENT AND AGREEMENT FOR COLLECTION OF SPECIAL TAXES, FEES, AND ASSESSMENTS FISCAL YEAR 2023-24.

The Board of Directors discussed Resolution 23-02 and the agreement to collect special taxes.

MOTION: Director Gorke motioned to approve the Resolution 23-02 Fire Suppression Assessment and the Agreement for Collection of Special Taxes, Fees, and Assessments Fiscal Year 2023-24.

SECOND: Director Watts seconds
RESULT: Motion passes with a 4/0 vote

4. SMITH MARION & CO AUDIT ENGAGEMENT LETTER

MOTION: Director Gorke motioned to approve the Smith Marion & CO audit engagement letter.

SECOND: Director Tolbert seconds
RESULT: Motion passes with a 4/0 vote

5. BUDGET WORKSHOP

The Board of Directors discussed dates to hold a budget workshop to catch the new directors and public up on district finances.

MOTION: Director Gorke motioned to hold the budget workshop on August 12, 2023, at 10 AM.

SECOND: Director Tolbert seconds
RESULT: Motion passes with a 4/0 vote

6. SWITCHING PAYROLL SERVICES

Chief Brakebill informed the Board that the office is switching the payroll services from Paychex and their scheduling services from Sling, over to QuickBooks to save money.

I. CLOSED SESSION

The Special Closed Session of the Board of Directors of July 19, 2023, was called to order by President Gorke at 7:06 p.m., with Vice-President Watts, Director Tolbert, and Director Fisher present. The meeting convened into Closed Session to discuss the following item as listed on the Special Closed Session Meeting Agenda:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation [Government Code Section 54956.9(d)(2)]
One (1) potential case

J. ANNOUNCEMENT OF REPORTABLE CLOSED SESSION ACTIONS

The Regular Meeting of the Board of Directors of July 19, 2023, reconvened and was called to order by President Gorke at 7:34 PM.

K. INDIVIDUAL DIRECTOR REPORTS

No reports were given.

L. ANNOUNCEMENTS

1. Next Regular Board Meeting August 16, 2023

M. ADJOURNMENT

The Regular Board Meeting of July 19, 2023, was adjourned at 7:45 PM.