

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING MINUTES

6:00 p.m. Regular Business

January 19, 2022

Conference via Zoom

Call: 1 (669) 900-6833 **Meeting ID:** 811 3003 0081 **Password:** 187303

<https://morongocsd.specialdistrict.org/>

Public input/questions will be conducted through Microsoft Forms which can be found on our website under the "Board Meetings" tab. The Morongo Valley CSD is in alignment with the Order of the Health Officer of the County of San Bernardino for the Control of COVID-19 dated April 23, 2020, and still in effect. More information on how to join a Zoom Meeting or access Public Comments is on our website.

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

The Regular Board Meeting was called to order at 6:00 PM.

B. ROLL CALL

1. Kristina Brook, Vice President, **Present**
2. Johnny Tolbert, Director, **Present**
3. Christina Gorke, Director, **Present**

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Director Tolbert.

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out the form on our website, or raise your hand. There will also be a one (1) minute Public Comment period before each agenda item.

No public comments at this time.

E. APPROVAL OF THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of January 19, 2022.

Fire Services committees number 9 Gorke and Brook, change directors to officers, move AB 361 to item 3.

MOTION: Director Tolbert motioned to approve the Agenda of the Regular Board Meeting of January 19, 2022, with the changes.

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 3-0 vote.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative

Not in attendance.

2. Director of Operation's Report – James Brakebill

Chief Brakebill reports that the Morongo Valley Fire Department is currently fully staffed.

The guys are currently preparing for the wildland services, training each day. LAFCO is very pleased with the direction the CSD is moving.

MOTION: Director Tolbert motioned to accept and approve the Director of Operations Report.

SECOND: Director Brook seconds.

RESULT: Motion passed with a 3-0 vote.

3. Risk Management and Public Relations Ad Hoc Committee Report – Director Brook

Disband this committee, the board found this committee no longer necessary.

4. Fire Apparatus Driving Parameters Ad Hoc Committee – Director Brook and Tolbert

Disband this committee, the board found this committee no longer necessary.

5. Morongo Valley Community Services District and Fire Department Funding Ad Hoc Committee –Director Gorke

Tabled until the February meeting, to see if two of the new Board members would like to take this over.

6. Morongo Valley Sports League – Buddy Stogner

Buddy reported that they have sign up for the adult league, last days for sign up are February 23, 2022. They are looking into starting a kickball league. Would it be possible to get the tractor running to use on the field? Buddy was advised to get with Chief Brakebill.

7. Community Relations Committee – Director Tolbert and Gorke

Next meeting schedule January 30 at 2:00 PM in the MPR at Covington Park. With Bingo following. They are looking into getting more community events happening.

8. Director of Operations Recruitment Ad Hoc Committee – Director Tolbert

Tolbert currently has 13 applications; decisions will be made after another Director get assigned to the committee.

9. Fire services Ad Hoc Committee – Director Brook and Director Gorke

Director Gorke stated that the fire services ad hoc committee met with the fire department to talk about the SAFER Grant. Director Brook gave them some information to help staff apply for the Grant. We should know more next month. Director Brook would be willing volunteer her time to edit it as long as it gets to her by January 26, 2022, in order to meet the deadline.

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Special Board Meeting of December 27, 2021.

MOTION: Director Tolbert motioned to approve the Minutes of the Special Board Meeting of December 27, 2021 as presented.

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 3-0 vote.

2. Cash / Checks Disbursements & Credit Card Purchases for December - \$211,159.47

MOTION: Director Tolbert motioned to approve the Cash and Checks Disbursements & Credit Card Purchases for December as presented.

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 3-0 vote.

H. NEW BUSINESS

1. Extending Employment Agreement for Interim Director of Operations

It was noted that the agreement is a monthly agreement. It will get approved monthly from board meeting to board meeting.

MOTION: Director Brook motioned to approved to Director of Operations Agreement for another month, until the next regularly scheduled board meeting.

SECOND: Director Tolbert seconds.

RESULT: Motion passed with a 3-0 vote.

1. APPOINTMENT OF BOARD DIRECTORS

Each applicant was interviewed with each applicant voluntarily waiting in a breakout room until their turn to interview. The Board averaged the seven candidates scores. Shawna Johnson has the highest score at 36.6 out of 45. She accepted the position. Jennifer Henning has the second-best score; she did accept the position. All candidates were close in scores. Chief Brakebill swore in the two new board members Shawna Johnson and Jennifer Henning.

2. APPOINTMENT OF PRESIDENT AND VICE PRESIDENT

Tabled until the February meeting with Director Brook still acting president.

3. Resolution AB 361 Recertification

During the Special Board Meeting of January 14, 2022, the Board passed Resolution 22-01 to allow online meetings pursuant to AB 361. It was noted that for this Resolution to remain valid, it would need to be reapproved every 30 days. The Board of Directors discussed and approved Resolution 22-02 recertifying remote Board meetings under AB 361.

MOTION: Director Tolbert motioned to approve Resolution AB 361 Recertification.

SECOND: Director Johnson seconds.

RESULT: Motion passed with a 5-0 vote.

4. MID YEAR BUDGET REVIEW

Director Tolbert broke down the year-to-date budget, stating that we only went over in legal fees. The Board of Directors discussed and accept the Mid-Year Budget Review.

MOTION: Director Tolbert motioned to accept the mid-year budget review

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 5-0 vote.

5. SMITH MARION FINAL AUDIT DRAFT

The Board discussed the Smith Marion Final Audit Draft. The two new Board Members; Shawna Johnson and Jennifer Henning abstained due to not having adequate information regarding this subject.

MOTION: Director Tolbert motioned to accept the Smith Marion final audit draft.

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 3-0-2 vote.

6. COST RECOVERY TO EF RECOVERY

Chief Brakebill discussed with the Board of Directors the efficiency of switching from Cost Recovery to EF Recovery. Ef Recovery only charges 22 percent of the total cost, and bills persons who live outside the district while Cost Recovery does not. New board member Director Henning abstained due to lack of knowledge. Director Johnson had connectivity issues.

MOTION: Director Gorke motioned to approve switching to EF Recovery.

SECOND: Director Tolbert seconds.

RESULT: Motion passed with a 3-0-1 vote.

7. BAY DOOR ESTIMATES

The Board of Directors discussed the bids to replace the Station 461 bay door. It was discussed to contact Patton to get a final bid offer with a set price under \$16,000.

MOTION: Director Tolbert motioned to approve Patton Enterprise with a bid under \$16,000.

SECOND: Director Johnson seconds.

ROLE CALL: Director Gorke; Aye, Director Tolbert; Aye, Director Johnson; Aye, Director Henning; Aye, Director Brook; aye.

RESULT: Motion passed with a 5-0 vote.

8. TURN OUT RENTALS

It is recommended that the Board of Directors discuss and approve renting turn outs for the Morongo Valley Fire Department. About \$3,200 apiece. Turn outs expire every 10 years. Redline Firefighters maintains, cleans, and size each person. This would cover all firefighters, reserve, and full time.

MOTION: Director Tolbert motioned to use redline firefighter to get turn out rentals for the Morongo Valley Fire Department.

SECOND: Director Gorke seconds.

RESULT: Motion passed with a 5-0 vote.

9. OFFICE UPDATES

The Board of Directors discuss and approve updating the software in the office to improve efficiency. It was stated that this is already in our budget it's up to the Director of Operations to start the project.

I. INDIVIDUAL DIRECTOR REPORTS

1. Vice President Brook – We are all working very well, the moral is very high. This is our new start. The scores tonight was very close I would like to encourage everyone to apply there will be 3 positions at the end of this year.

2. Director Tolbert – congrats to new board members I am looking forward to working with you. Thank you, the firefighters, Chief Brakebill and Brittany Chavez. This morning, I, Director Gorke, and Chief Brakebill attended the LAFCO meeting this morning. We were told that a former employee informed that there were one or two discrepancies in the special study that myself and Director Gorke were able to correct. They're not looking over our shoulders, but they don't want to see anymore coming up for closing and not give them any information. They did recommend we investigate a traveler's tax, considering we are the only emergency service for miles. All in all, we had a good name of that for the day, so we're doing good they think we're doing good, but they want to help. In the past that they were more retroactive to proactive and now they want to be proactive in helping us, so that was very good.

It was rather disheartening to hear that they received a letter making statements that the board had not voted on yet, but we moved down from that now, so we need to make sure that we he was going forward, and they'll be happy with it.

3. Director Gorke – Thank everyone that was in attendance. Thank Chief Brakebill for everything he has been doing. Remind the community that even though we appointed two new directors tonight. Three positions will open in July of this year. I will send any information that I have if anyone would like it.
4. Director Henning - Thank you for the opportunity.
5. Director Johnson - I look forward to working with everyone.

J. ADJOURNMENT

Moved: Director Tolbert Second: Director Gorke Vote: 5-0