

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

**REGULAR BOARD MEETING AGENDA**

6:00 p.m. Regular Business

**January 18, 2023**

Covington Park – MPR

11165 Vale Drive

Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

*The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.*

**A. CALL TO ORDER**

**B. ROLL CALL**

1. Jennifer Henning, President
2. James Ronald Whitney, Vice President
3. Jonny Tolbert, Director
4. Christina Gorke, Director
5. Michael Emory, Director

**C. PLEDGE OF ALLEGIANCE**

**D. PUBLIC COMMENTS**

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out the form on our website, or raise your hand. There will also be a one (1) minute Public Comment period before each agenda item.

**E. APPROVAL OF THE AGENDA**

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of January 18, 2023.

**-ACTION ITEM-**

**RECOMMENDATION:** Accept and approve the January 18, 2023, agenda.

## F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. General Manager / Fire Chief Report – James Brakebill
3. Cash / Checks Disbursements & Credit Card Purchases for December \$107,659.97 – Director Tolbert

## G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of December 21, 2022.

**-ACTION ITEM-**

**RECOMMENDATION:** *Approve*

## H. NEW BUSINESS

1. RESOLUTION 23-01 AB 361 RECERTIFICATION

**-ACTION ITEM-**

**RECOMMENDATION:** During the Regular Board Meeting of December 21, 2022, the Board passed Resolution 22-16 to allow online meetings pursuant to AB 361. It was noted that for this Resolution to remain valid, it would need to be reapproved every 30 days. It is recommended that the Board of Directors discuss and approve Resolution 23-01 recertifying remote Board meetings under AB 361.

2. MID YEAR BUDGET REVIEW

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss and accept the Mid-Year Budget Review.

3. MVCSD DRIVER SAFETY POLICY

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss and approve the Morongo Valley Community Services District Driver Safety Policy.

4. FIRE CHIEF / GENERAL MANAGER PRESENTATION AND DISCUSSION REGARDING RECOMMENDED CSD PRIORITY ACTION ITEMS

**-ACTION ITEM-**

**RECOMMENDATION:** Receive Presentation and update recommending the top ten action items to be addressed by the Board of Directors, direct Staff as appropriate.

5. FIRE CHIEF/GENERAL MANAGER PRESENTATION FOR ON-CALL GRANT SUBMISSION AND PROJECT MANAGEMENT SERVICES; DISCUSS DEVELOPING A REQUEST FOR PROPOSALS

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss development and solicitation of Request for Proposals to obtain a minimum of three quotes from grant administration/project management firms for "on-call" Professional Consulting Services to

submit grants on behalf of the CSD to various Local, State, and Federally funded grant opportunities. Direct Staff as appropriate.

6. SELECT STUDY SESSION DATES AND AGENDA TOPICS

**-ACTION ITEM-**

**RECOMMENDATION:** Review Study Session dates, location, and agenda items.

7. RESOLUTION 23-02 SCHEDULE OF FEES

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss and approve Resolution 23-02 Schedule of Fees.

8. REVIEW OF SUNSHINE ORDINANCE NO. 2014-01

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors review and discuss Ordinance Number 2014-01. The Board of Directors may amend if deemed necessary.

9. DISCUSSION AND SELECTION OF NEW LEGAL COUNSEL FOR THE CSD

**-ACTION ITEM-**

**RECOMMENDATION:** It is recommended that the Board of Directors discuss and select new legal counsel for the Morongo Valley Community Services District.

**I. CONTINUED BUSINESS**

1. WEST COAST ARBORIST PIGGYBACK CONTRACT

**-ACTION ITEM-**

**RECOMMENDATION:** During the Regular Board Meeting of December 21, 2022, various concerns were brought up regarding the contract provided by West Coast Arborist for Covington Park. It is recommended that the Board of Directors discuss and approve the revised contract.

2. MAINTENANCE PERSONNEL TRUCK USAGE

**-ACTION ITEM-**

**RECOMMENDATION:** Staff to provide update on options available for obtaining a new vehicle for the Morongo Valley CSD maintenance staff.

**J. CLOSED SESSION**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

[Government Code Section 54957(b)(1)]

Title: General Manager/ Fire Chief

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

District Designated Representative: Steven M. Kennedy, General Counsel

Employee Organization: Unrepresented Employee: General Manager / Fire Chief

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation [Government Code Section 54956.9(d)(2)]  
One potential case

**K. ANNOUNCEMENT OF REPORTABLE CLOSED SESSION ACTIONS**

**L. INDIVIDUAL DIRECTOR REPORTS**

1. President Henning
2. Vice President Whitney
3. Director Tolbert
4. Director Gorke
5. Director Emory

**K. ANNOUNCEMENTS**

1. Next Regular Board Meeting February 16, 2023

**L. ADJOURNMENT**

Moved:        Second:        Vote:

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.

*James A Brakebill*

[James A Brakebill \(Jan 13, 2023 15:31 PST\)](#)

Jim Brakebill, General Manager

*Jennifer Henning*

[Jennifer Henning \(Jan 15, 2023 06:59 PST\)](#)

Jennifer Henning, President

Dated this 13<sup>th</sup> day of January.











# mv-agenda.regmtg-011823

Final Audit Report

2023-01-15

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By:	Brittany Chavez (b.chavez@morongovalleyfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAahyVZVxRLhL5c9N6DLntIF4Tp2DZvWly

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