

**MORONGO VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**
11207 Ocotillo Street
Morongo Valley, CA 92256

REGULAR BOARD MEETING AGENDA

Video Conference via “Zoom”
Information on how to join a zoom meeting is on our website
(morongocsd.specialdistrict.org)
6:00 p.m. Regular Business
April 15, 2020

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454.

Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

Government Code Section 54954.2 (a)(3) [Brown Act] – States that,

“No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda”.

A. CALL TO ORDER

B. ROLL CALL

1. Gayl Swarat, President
2. Kristina Brook, Vice President
3. Matthew Campos, Director
4. Laurie Klimowicz, Director
5. Johnny Tolbert, Director

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by a two-thirds vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of April 15, 2020

⚡ACTION ITEM⚡

RECOMMENDATION: Accept and approve the April 15, 2020 agenda.

E. PUBLIC COMMENTS ON AGENDA ITEMS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The President will recognize you at the appropriate time in order to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less. If you wish to comment on an agenda item or non-agenda items during Public Comment, fill out a Request to Speak form and give it to the General Manager. There will also be a one (1) minute Public Comment period before each agenda item.

F. PUBLIC COMMENTS ON NON-AGENDA ITEMS

The Board takes time to consider public comments on items of concern not on the agenda. When you are called to speak, please limit your comments to three (3) minutes or less. The Board is prohibited by law from taking action or entering into active discussion or deliberation on items not listed on the agenda. [Gov. Code Section 54954.2(a)(2)]

G. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative

2. Smith Marion & Co. Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2019 – Smith and Marion Co. Representative Kendra Dockham
 ACTION ITEM
 RECOMMENDATION: Accept and Approve

3. Director of Operation's Report – Gerald Yearsley
 ACTION ITEM
 RECOMMENDATION: Accept and Approve

4. Risk Management and Public Relations Ad Hoc Committee Report – Directors Klimowicz and Brook

5. Director of Operations Ad Hoc Committee – President Swarat and Director Brook

6. Fire Apparatus Driving Parameters Ad Hoc Committee -Directors Brook and Tolbert

7. Morongo Valley Community Services District and Fire Department Funding Ad Hoc Committee – President Swarat and Director Campos

8. Morongo Valley Sport's League – Carl "Buddy" Stogner
 DISCUSSION: A cost analysis of how much the Morongo Valley Community Services District will charge Ventura Circus to utilize our Softball Fields in a future event will be brought back in the Regular Board Meeting of May 20, 2020.

H. CONSENT CALENDAR

Items on the consent calendar are considered to be routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of March 18, 2020

⌘**ACTION ITEM**⌘

RECOMMENDATION: Approve

2. Minutes of the Special Board Meeting of March 25, 2020

⌘**ACTION ITEM**⌘

RECOMMENDATION: Approve

3. Cash/Checks Disbursements & Credit Card Purchases - \$78,956.32

⌘**ACTION ITEM**⌘

RECOMMENDATION: Review and Approve

I. CONTINUED BUSINESS

1. **Duty Officer Compensation and Extra Duty Review**

⌘**ACTION ITEM**⌘

RECOMMENDATION:

1. During the Regular Board Meeting of March 18, 2020, the Board of Directors approved to accept the Duty Officer Compensation and Extra Duty Agreement by a 4-1 Vote. One of the Directors, as a member of the MVCSD Board that voted "YEA" to pass the Duty Officer Compensation and Extra Duty, has exercised his right to have it resubmitted and placed on the agenda for the Regular Board Meeting of April 15, 2020. This is being brought back up to the Board of Directors to answer any questions that may need to be addressed.

2. It is recommended that the Board of Directors review a presentation and Information from a representative of the California Fire Marshals Office. This will discuss the certification requirements for Fire Chiefs at the California State Level.

3. **Certifications / Information on Qualifications for Fire Chief**

DISCUSSION: During the Regular Board Meeting of November 19, 2019, a member of the public discussed their concern of the Fire Chief not having proper certifications. Another member of the public brought back this concern during the Regular Board Meeting of March 18, 2020. A list of his certifications is being brought to the Board for viewing purposes.

4. **Chuck Osborne Volunteer of the Year for 2019 Award**

DISCUSSION: The Morongo Valley Community Services District has been accepting nominations for the 2019 Chuck Osborne Volunteer of the Year Award since the Regular Board Meeting of February 18, 2020. These votes have been tallied and a winner will be announced at this Board Meeting. Unfortunately, due to COVID-19, the plaque will be presented at a future Board Meeting.

5. Park Closure Information

DISCUSSION: This is a reminder that the Morongo Valley Community Services District is abiding by San Bernardino County Orders as well as have passed their own Resolution closing the Covington Park completely. During the Regular Board Meeting of March 18, 2020, the Morongo Valley Community Services District passed Resolution Number 2020-01. This Resolution declared a state of local emergency and effectively shut down the Covington Park from March 19, 2020 until further notice.

J. NEW BUSINESS

1. Conflict of Interest Issues

⌘**ACTION ITEM**⌘

RECOMMENDATION: It is recommended that the Board of Directors discuss a possible conflict of interest issue as stated by the Fair Political Practices Act and the California Public Ethics Commission. This pertains to all Directors and their services as Board Members.

2. Social Distancing and Protective Covering Policy

⌘**ACTION ITEM**⌘

RECOMMENDATION: It is recommended that the Board of Directors review and approve the above-mentioned Policy. This policy enacts that no visitors (Including Family Members, Friend, or Any Outside Agency) may be permitted inside the Morongo Valley Fire Department, the Fire Department Bay, or the CSD Office. This is in order to protect the health and safety of our personnel and our community.

3. Communication with District's Attorney and Any Private or Public Agency

⌘**ACTION ITEM**⌘

RECOMMENDATION: It is recommended that the Board of Directors Review and approve the above-mentioned Policy. The policy regards who in the District is permitted to speak on the District's behalf. This includes speaking with the District's Attorney and any Private or Public Agency.

4. Special Budget Meeting for 2020/20201 Fiscal Year

⌘**ACTION ITEM**⌘

RECOMMENDATION: It is recommended that the Board of Directors discuss setting a date to review the Budget Analysis for future financial projections of the Fire Department for the 2020/2021 Fiscal Year.

5. District Observed Holidays

⌘ACTION ITEM⌘

RECOMMENDATION: It is recommended that the Board of Directors review and approve observed holidays that the CSD office will be closed. It is recommended that the Board of Directors consider and approve the following dates as District Observed Holidays;

- January First (New Year's Day)
- Third Monday in January (Martin Luther King Jr. Day)
- Third Monday in February (President's Day)
- Fourth Monday in May (Memorial Day)
- July 4th (Independence Day)
- First Monday in September (Labor Day)
- Fourth Thursday in November (Thanksgiving)
- December 24th (Christmas Eve)
- December 25th (Christmas Day)
- December 31st (New Year's Eve)

6. Review of Fire Department Supply Necessities

⌘ACTION ITEM⌘

RECOMMENDATION: It is recommended that the Board of Directors review a complaint made regarding the Fire Department not receiving basic necessities. It was stated that the Fire Department is not receiving the following items from the CSD; Toilet Paper, Paper Towels, Bleach, Laundry Soap and other Cleaners.

K. CLOSED SESSION MEETING

1. Anticipated Litigation
Government Code Section 54956.9(d)(2)
 1. Settlement Agreement
2. Conference Regarding Labor Negotiators
(Government Code Section 54957.6)
District Designated Representative: Gerald Yearsley, Fire Chief
Employee Organization: Morongo Valley Professional Firefighters, IAFF Local 5028
 1. Review Negotiations

L. REPORT OUT ON CLOSED SESSION MEETING

1. Report Out on Anticipated Litigation
 1. Settlement Agreement
2. Report out on Conference regarding Labor Negotiations
 1. Review Negotiations

M. INDIVIDUAL DIRECTOR REPORTS

President Swarat-

Vice President Brook-

Director Klimowicz-

Director Tolbert-

Director Campos-

Morongo Valley Community Services District

N. ANNOUNCEMENTS

1. Next Regular Board Meeting: May 20, 2020

O. ADJOURNMENT

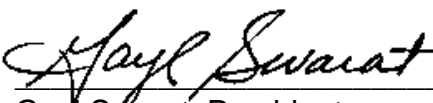
Moved _____ Second _____ Vote /

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.

Dated this 9th day of April 2020.



Gerald Yearsley, Secretary of the Board



Gayl Swarat, President