

MORONGO VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

11207 OCOTILLO STREET. MORONGO VALLEY, CA 92256

REGULAR BOARD MEETING AGENDA

6:00 p.m. Regular Business

January 15, 2025

Covington Park – MPR
11165 Vale Drive
Morongo Valley, CA 92256

<https://morongocsd.specialdistrict.org/>

This Board Meeting will take place in person at the Covington Park MPR, located at the address above. As a convenience to the public, the meeting will be livestreamed for those who wish to observe remotely. Please note that due to the in-person meeting format and technical limitations, members of the public will only be able to provide public comment in person. Please also note that in the event of technical issues that disrupt the meeting livestream, the meeting will continue.

Meeting Livestream VIA Zoom ID: 831 195 1032 Passcode: 63948

The Morongo Valley Community Services District complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call (760) 363-6454. Materials related to any items on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours at the CSD Main Office, 11207 Ocotillo Street, Morongo Valley, CA 92256.

A. CALL TO ORDER

B. ROLL CALL

1. Christina Gorke, President
2. Johnny Tolbert, Director
3. Lance Fisher, Director
4. Steve Hayden, Director
5. Eva Rowles, Director

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

The Board of Directors now takes time to consider your comments on items which are on the agenda. The acting Chairperson will recognize you at the appropriate time to assist in the orderly and timely conduct of the meeting. When called upon to speak, please state your name and residence. Comments will be limited to three (3) minutes or less for both agenda items and non-agenda items. If you wish to comment on an agenda item or non-agenda item during Public Comment or raise your hand. In addition, members of the public may submit comments electronically prior to the meeting using the form on the District's website. The acting Chairperson will recognize all electronic comments submitted at least 48 hours prior to the meeting either by reading the comment(s) at the meeting or noting on the record that comments were received and provided to the Board at or before the meeting.

E. ADDITIONS TO, AND/OR REORDER OF, THE AGENDA

The Board generally considers items in the order listed on the agenda. However, items may be considered in any order as established by the direction of the Board. Under certain circumstances, new agenda items may be added by unanimous vote of the Board. [Gov. Code Sec. 54954.2(b)(2)]

1. Agenda for the Regular Board Meeting of January 15, 2025.

-ACTION ITEM-

RECOMMENDATION: Accept and approve the January 15, 2025, agenda.

F. AGENCY REPORTS

1. Sheriff's Report – San Bernardino County Sheriff's Representative
2. General Manager – Brittany Chavez
3. Fire Chief Report – Ryan McEachen
4. Cash / Check Disbursements & Credit Card Purchases for December \$ 340,158.22 – Director Tolbert

G. CONSENT CALENDAR

Items on the consent calendar are routine matters or formal documents covering previous District Board instruction. Items may be acted on by one motion of the Board unless a Board Member requests a separate discussion and/or action on an item.

1. Minutes of the Regular Board Meeting of December 18, 2024.

-ACTION ITEM-

RECOMMENDATION: *Approve*

H. NEW BUSINESS

1. SMITH MARION & CO 2023 – 2024 AUDIT FINAL PRESENTATION

DISCUSSION: Now is the time for Smith Marion & Co to present the 2023 – 2024 audit final.

2. SMITH MARION & CO 2023 – 2024 AUDIT FINAL

-ACTION ITEM-

RECOMMENDATION: Following the presentation from Smith Marion & Co it is recommended that the Board of Directors review, discuss and approve the 2023 – 2024 audit final.

3. COMMUNITY RELATIONS AD HOC COMMITTEE

-ACTION ITEM-

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve further action for the Community Relations Ad Hoc Committee.

4. MID YEAR BUDGET REVIEW

-ACTION ITEM-

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve the mid-year review.

5. 2024 CHUCK OSBORNE AWARD

-ACTION ITEM-

RECOMMENDATION: Each year the community come together to nominate and award the Volunteer of the Year for the Morongo Valley Community Services District Chuck Osborne Award. It is recommended that the Board of Directors review, discuss and approve starting the 2024 Chuck Osborne Award process.

6. YEAR IN REVIEW NOTICE TO THE PUBLIC

-ACTION ITEM-

RECOMMENDATION: A proposal has been made for the District to conduct a year-in-review, aimed at enhancing transparency by showcasing the District's accomplishments throughout 2024 to the public. It is recommended that the Board of Directors review, discuss and approve a year in review for the District's social media.

7. UPGRADING LOCKS AT COVINGTON PARK

-ACTION ITEM-

RECOMMENDATION: The office staff proposes purchasing Bluetooth locks for the tennis courts and the breezeway. Previously, the District purchased one lock to test the system. Since the new system has been working perfectly, it is now time to upgrade the remaining locks throughout the park. It is recommended that the Board of Directors review, discuss and approve the purchase of bluetooth locks for Covington Park.

8. MEDIC 461 REPAIRS

DISCUSSION: It is recommended that the Board of Directors review and discuss the future of Medic Engine 461.

9. VIRTUAL WORKSHOP: BOARD MEMBER BEST PRACTICES

-ACTION ITEM-

RECOMMENDATION: This is an online workshop informative session that covers all the essential best practices of serving as a board member. This workshop is held on January 22 and 23, 2025, from 9:00 a.m. to 12:00 p.m. Pricing is \$265 per person. It is recommended that the Board of Directors review, discuss and approve a year in review for the District's social media.

10. 55 GALLON BARREL OF DEF

-ACTION ITEM-

RECOMMENDATION: The office staff is working on streamlining everyday purchases. Currently, the fire staff buys individual 2.5-gallon containers of DEF. To save money, the office staff suggests purchasing a 55-gallon barrel due to the large quantities used at the Fire Department. It is recommended that the Board of Directors review, discuss and approve the purchase of a 55-gallon barrel of DEF.

11. EMPLOYEE ASSISTANCE PROGRAM

DISCUSSION: The Public Safety Employee Assistance Program (EAP) provides counseling and other services to individuals in need, helping high-stress employees get the support they require. It is recommended that the Board of Directors review and discuss the future of Medic Engine 461.

I. CLOSED SESSION

1. Public Employee Performance Evaluation
(Government Code Section 54957)
Title: General Manager

J. CLOSED SESSION REPORT

K. INDIVIDUAL DIRECTOR REPORTS

1. President Gorke
2. Director Tolbert

3. Director Fisher
4. Director Hayden
5. Eva Rowels

L. ANNOUNCEMENTS

1. Next Regular Board Meeting February 19, 2025

M. ADJOURNMENT

Moved: Second: Vote:

I certify under penalty of perjury under California State Law that the foregoing agenda for the Morongo Valley CSD Board of Directors meeting was posted in the District Office Bulletin Board, the Covington Park Bulletin Board, and the Morongo Valley Café window not less than 72 hours prior to the meeting.



Brittany Chavez, General Manager



Christina Gorke (Jan 10, 2025 14:22 PST)

Christina Gorke, President










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Final Audit Report

2025-01-10

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